

St. John's Episcopal Church of Arlington VA Online Giving

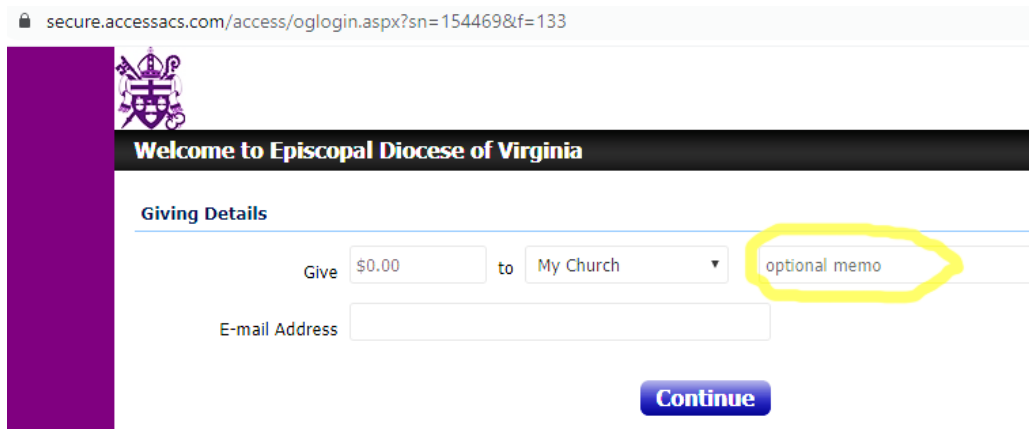
Overview

The Diocese of Virginia is providing a portal (webform) for individuals to make online contributions to St. John's church. The caution is that you need to be **absolutely sure** to include "St. John's Arlington" (Arlington is very important) in the optional memo box on the form, or else the Diocese won't know where to send the money.

The process and screen shots are below. If you didn't include "St. John's Arlington" in the optional memo box, forward the email with information on your contribution you receive from <notifications@accessacs.com> to treasurer@stjohnsarlingtonva.org with a note so we can fix the error with the Diocese.

Process for Online Giving

Using a computer, tablet or phone's browser go to <http://bit.ly/DOVChurch> (Case sensitive O is the letter not a zero)
You will see the secure form



The screenshot shows the top of the webform. The browser address bar displays "secure.accessacs.com/access/oglogin.aspx?sn=154469&f=133". Below the address bar is a purple vertical bar on the left and a black header with the text "Welcome to Episcopal Diocese of Virginia". Underneath the header is the "Giving Details" section. It contains a "Give" field with "\$0.00", a "to" dropdown menu with "My Church" selected, and an "optional memo" text box which is highlighted with a yellow circle. Below these fields is an "E-mail Address" field and a blue "Continue" button.

Enter the amount you want to give
Leave the second box as **My Church**
In the Optional Memo box type in **St John's Arlington** (don't forget Arlington)
Add your email address
When you are done the form should look something like the image below.



The screenshot shows the same webform as above, but with the "optional memo" field filled with the text "St Johns Arlington", which is highlighted with a yellow circle. The "Give" field now shows "50.00" and the "E-mail Address" field contains "p...@aol.com". The blue "Continue" button is still visible at the bottom.

If the information is correct **click continue.**

The next popup form (below) will give you a choice to sign up and create an account with the service (good if you plan on using it regularly) or continue as a guest. The rest of the instructions assume you click **Continue as Guest.**

<p>We'd love to have you back! Confirm your e-mail to create an account to save payment methods or set up a recurring gift.</p> <p>E-mail polivere@aol.com</p> <p>*Confirm E-mail <input type="text"/></p> <p>Create Account or Cancel</p>	<p>Don't want to sign in? You don't have to sign in to give.</p> <p>Continue as Guest</p>
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In the next form you enter the information about the account from where you want to make your contribution. You can select a debit or credit card (example below) or withdraw directly from your bank's checking or saving account. When you are finished click on **GIVE.**

Welcome to Episcopal Diocese of Virginia


Giving Details

Give to

E-mail Address

Payment Details

Account Type

Account Number 

Expiration Date /

Name on card

Billing Address Line 1

Billing Address Line 2

Billing City

Billing State

Billing Postal Code

[Give](#)

After you complete your contribution you will be shown the standard Diocese confirmation below. Even though it says “gift to the Diocese of Virginia”, if you included “St. John’s Arlington” in the optional memo, your contribution will be part of the monies sent to us on the 10th of each month.

Thank you so much for your gift to the Episcopal Diocese of Virginia.

This is a vibrant, wonder-filled time in the life of our diocese. Wherever you are on your journey, know how grateful we are for your donation. Your gift makes our life-giving ministries possible.

Peace,
Stephanie Gurnsey Higgins
Minister for Diocesan Development and Giving

P.S. - Stay connected to us by subscribing to the *Virginia Episcopalian*: <http://bit.ly/DOV-VE>
and to the e-Communique: <http://bit.ly/DOVeComm>

A receipt email has been sent to you.

Receipt #: 257801443
Contribution Date: 3/21/2020
Amount: \$50.00
Account: xxxxxx

You will also receive a confirmation email from notifications@accessacs.com with the information above and another line with the optional memo i.e. Details: My Church: \$50.00 (St Johns Arlington)

We suggest that you keep a copy of the email should there be any questions on the contribution. You can forward a copy of the email to the treasurer@stjohnsarlingtonva.org so we can check to see if it is in the transfer from the Diocese.

Large donations – Credit cards transactions have about a 3% fee associated with them, however payments set up to be made directly from a bank account do not. If you are making a very large donation, we would appreciate you not using a credit card, but mail us a check instead if it is practical. Send checks to St. John’s Episcopal Church 415 South Lexington St. Arlington, VA 22204.

If you have any questions contact Peter Olivere, Treasurer of St. John’s at treasurer@stjohnsarlingtonva.org. We can provide you a record of what you contributed to St. John’s by check or what the Diocese has provided to us from online contributions at any time.

Thank you for continuing to contribute however you choose during this time of uncertainty.

Note: The Diocese has indicated they will continue this service for at least 90 days. If we find that there is a moderate amount of interest in using this, we may establish our own payment process with PayPal or some other system.

Updated March 23, 2020